<Project Name>

Iteration Plan

[Note: Text enclosed in square brackets and displayed in blue italics (style=InfoBlue) is included to provide guidance to the author and should be deleted before publishing the document.]

# 1. Key milestones

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| Iteration start | 10/08/2017 |
| Define work scope | 11/08/2017 |
| Team meeting | 14/08/2017 |
| Update iteration plan | 15/08/2017 |
| Static Code Review | 29/08/2017 |
| Assignment report | 30/08/2017 |
| Iteration stop | 01/09/2017 |

# High-level objectives

In this assignment, we need to review the code that is been given and complete the team meeting record, version control, iteration plan and assignment report.

1. Define the work scope.
2. Complete team meeting record.
3. Update iteration plan.
4. Review the code.
5. Complete assignment report.

# Evaluation criteria

1. Separate the work to three team members fairly.
2. Complete the team meeting record for every week, if any members can not present, write down the reason.
3. Complete the iteration plan.
4. Pick at least three codes from resource and fix the error in the code.
5. Assignment report should be done when all the documents are completed.

# 4. Work Item assignments

The following Work Items will be addressed in this iteration:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Work Item ID** | **Name or key words of description** | **Outcome** | **State** | **Assigned to (name)** | **Estimated Hours** | **Hours worked** | **Estimate of hours remaining** |
| 1.1 | Define work scope | Separate the works to all the team members. | Completed | Jaehoon Lee, Dylan Qiao, Sumit | 2 | 2 | 0 |
| 1.2 | Team meeting record | Record the team meeting for every weeks. | Completed. | Jaehoon Lee | 5 | 5 | 0 |
| 1.3 | Update iteration plan | Complete the iteration plan for the assignment. | Completed. | Dylan Qiao | 5 | 5 | 0 |
| 1.4 | Static Code Review | Find out the error in the code and review by all the team members. | Completed. | Sumit, Jaehoon Lee, Dylan Qiao | 10 | 10 | 0 |
| 1.5 | Assignment report | Write a assignment report for record all the detail of this assignment. | Completed. | Sumit | 10 | 10 | 0 |

# 5. Issues

|  |  |  |
| --- | --- | --- |
| **Issue** | **Status** | **Notes** |
| Members missed some team meeting. | Solved. | Some team members could not present all the team meetings, however, we will send the team meeting summary to every one in every week, so that can make sure everyone know what need to do for the week. |

# 6. Assessment

|  |  |
| --- | --- |
| Assessment target | Fix the errors in the codes. |
| Assessment date | 01/09/2017 |
| Participants | Dylan, Sumit, Jaehoon |
| Project status | Done |

## Assessment against objectives

## All the object has been done.

## Work Items: Planned compared to actually completed

Every work has been done as planned dates.

* **Assessment against Evaluation Criteria Test results**

All the test in team repository has been saved and it can be modified by all members by using bash.

## Other concerns and deviations

None